

**CONSTITUTION**  
**Of The Inland Empire Chapter**  
**Of The Antique and Classic Boat Society, Inc.**

**Article I: Name** – The name of this organization shall be known as The Inland Empire Chapter referred to herein as the Chapter of The Antique and Classic Boat Society, Inc. referred to herein as the Society.

**Article II: Purposes and aims of the Chapter shall be to:**

- A. Bring together people with a common interest in historic, antique and classic boats for the purpose of sharing fellowship, information and experiences, and to provide a forum for the exchange of ideas related to vintage boats.
- B. Protect the heritage of boating by promoting the preservation and restoration of historic, antique and classic boats.
- C. Promote further and encourage a love and enjoyment of all aspects of historic, antique and classic boating.
- D. Serve as a communication channel for the Chapter's membership, the public and other entities regarding information relating to historic, antique and classic boats and boating.
- E. Inspire and support quality boat shows and related events in the chapter including the establishment and maintenance of standards for judging and conducting boat shows.
- F. Educate the chapter membership and the general public about safety and protocol as it relates to historic, antique and classic boats and boating.

**Article III: Governing Body**

- A. The governing body of the Chapter shall be the board of directors, comprised of all Officers, 5 Directors and the immediate past President. The Board of Directors shall have the general and plenary authority to conduct all business and act on other matters to properly come before it including the establishment of By-Laws to supplement the provisions of the Constitution.
- B. OFFICERS of the Chapter shall be:
  1. A President to be elected for a two year term and a maximum of two consecutive terms of office.
  2. A Vice President shall be elected annually for a two year term and be limited to not more than two consecutive terms of office.
  3. A Secretary to be elected annually for a one year term without limits on the number of terms.
  4. A Treasurer to be elected annually for a one year term without limits on the number of terms.
  5. In addition to the authority and duties that are inherent in the nature of their respective offices, the authority and duties of the officers shall be as prescribed in the By-Laws of the Chapter.
- C. Directors serving on the Board of Directors shall include:
  1. Five regular Directors elected to a term of two years.
  2. The immediate past President.
- D. The President of the Chapter shall serve as Chairman of the Board of Directors by virtue of that office, and shall also be an ex-officio member of all committees except the Nominating Committee. The President shall neither be an ex-officio member of the nominating Committee nor otherwise serve on the Committee.

- E. A quorum of the Board of Directors shall be required for the normal conduct of business at Board meetings, such quorum (one more than half to be drawn from the officers (including immediate past President) and directors serving on the Board.

#### **Article IV: Membership**

- A. Membership in the chapter may be held by:  
Reference Article IV, of the Society Constitution.

#### **Article V: Meetings**

- A. The Board of Directors shall meet at least three times annually. More often if judged to be necessary by the Board of Directors.
- B. The Board of Directors shall also meet upon request of any three of its members, or upon written petition of at least ten percent of the Chapter voting membership.
- C. The Chapter shall hold an Annual Membership Meeting in September, October, or November with at least 30 days prior notice of the time, place, and date being sent to each member at the address on file with the Chapter.
- D. All Board of Directors meetings and Annual Membership Meetings shall follow a written agenda and shall be conducted pursuant to Roberts Rules of Order (revised).
- E. All board meetings are open to the general membership with the exception of executive sessions.

#### **Article VI: Committees**

- A. Committees of the Chapter shall serve at the pleasure of the Board of Directors.
- B. The President of the Chapter shall appoint the chairs of all committees from membership of the Chapter.
- C. Chairs of committees may draw their committee memberships from the members of the Chapter in good standing.

#### **Article VII: Nominations, Elections, Resignations and Appointments**

- A. The President shall annually establish a Nominating Committee to identify candidates for election to offices and directorships of the Chapter.
- B. Nominees for the offices of President and Vice President must have previously served on the Board of Directors.
- C. Election of officers and directors nominated for vacant positions will occur at the Chapter's Annual Membership Meeting.
- D. Any member of the Board of Directors, who shall be absent from two consecutive meetings of the Board without valid cause, shall be subject to removal from their position upon majority vote of the board.
- E. Any member of the Board of Directors desiring to resign their position may do so by submitting his/her written resignation to the Board of Directors.
- F. The President may fill any vacancies on the Board of Directors occurring between annual elections, however created, until the next annual election with majority approval of the Board.

#### **Article VIII: Finances**

- A. The fiscal year of the Chapter shall run from December 1 to November 30 of the succeeding year.
- B. At least 30 days prior to the beginning of each fiscal year, the Treasurer shall prepare and submit to the President a written account (budget) of anticipated revenues and expenses for the fiscal year.
- C. The Treasurer shall recommend to the Board of Directors the method(s) to be used to collect membership dues, such method(s) to be approved by the Board of Directors and made a part of the By-Laws of the Chapter.
- D. Membership dues received by the Chapter shall not be refundable, prorated or in any way returned or diminished.
- E. The Board of Directors may authorize special fund-raising programs designed to augment the Chapter's financial position; however special assessments on the membership will be avoided.

- F. Chapter funds will be deposited in those financial institutions and accounts recommended by the Treasurer and approved by the Board of Directors.
- G. A system of countersigning by the Officers of the Chapter will be implemented to insure the proper disbursement of the Chapter's funds by check.
- H. An independent auditor, as recommended by the Treasurer and authorized by the Board of Directors, shall examine the financial condition of the Chapter periodically through fiscal review.
- I. No officer or board member shall spend chapter funds or incur a debt in the name of the chapter of more than \$250.00 without authorization from the Board of Directors.

**Article IX: Protocol**



- A. The logos of the Society and the Chapter are displayed above.
- B. The Board of Directors may adopt other symbols to identify the Chapter from time to time, as it deems feasible and appropriate.
- C. Chapter adopted logos shall be forwarded to the Board of Directors of the Society for endorsement and registration with the Society. Any Chapter logo should be used by the Chapter in combination with the Society logo wherever possible.

**Article X: Records:**

- A. The Secretary shall keep written records of all Board of Directors and Annual Membership Meetings as permanent records of the Chapter. All minutes, past & present, shall be held by the current Secretary and President and signed by both and passed on to the new Secretary and President upon assuming office
- B. The Chair of each committee shall be responsible for keeping written records of the committee's activities.
- C. Cancelled checks and deposits for disbursement and receipt of all Chapter funds shall be retained as the financial records of the Chapter.
- D. Records and memorabilia of the Chapter shall be retained as designated by the Board of Directors.
- E. All official records and appropriate documents are to be held by the President and Secretary board member and passed on to the new President upon assuming office.

**Article XI: Amendments**

The Chapter's Constitution and By-Laws may be amended or changed by a resolution presented to any regularly scheduled or special meeting of the Board of Directors and adopted by a two-thirds vote of the Board members present, provided that written notice of the proposed change(s) and the date, time and place of the Board Meeting shall have been sent to each member of the Board at Least 15 days prior to the meeting. The one exception to the above is the Society's dues schedule included in the Society's By-Laws may be changed at any Board of Directors Meeting or Annual Membership Meeting without 15 days prior notice.

**Article XII: Dissolution:**

In the event that the Chapter should ever be dissolved, all of its records, books, documents, property and net assets shall be delivered to the Society Headquarters.

**Article XIII: Amendments: Code of Honor**

“The Inland Empire Chapter of the ACBS expects all of its Officers and Directors of the Board to conduct themselves in a manner that is trustworthy, honorable and respectful to each other and to the Members of the Chapter.”

Drafted – 08/25/2000

Amended/Revised-04/28/2021

Submitted-04/29/2021