

BY-LAWS

Of The Inland Empire Chapter of The Antique and Classic Boat Society Inc.

Pursuant to Article III.A, of its Constitution, the following By-Laws are established for the Inland Empire Chapter of the Antique and Classic Boat Society Inc. hereinafter referred to as the Chapter.

Article I: Headquarters

The principal office of the Inland Empire Chapter shall be located at the address of the current Chapter President.

Article II: Officers

- A. All officers of the Chapter must be at least 21 years of age and be voting members of the Chapter in good standing.
- B. The President shall:
 - 1. Be chief executive officer of the Chapter.
 - 2. Preside at all meetings of the Board of Directors and at the Annual Membership Meeting.
 - 3. Manage the business of the Chapter.
 - 4. Insure that all orders and resolutions of the Board of Directors are carried into effect.
- C. The Vice President shall:
 - 1. Have powers and functions of the president in the absence of the President.
 - 2. Oversee the effective and timely operation of the committees under his/her purview.
 - 3. Perform such other duties as the President may direct and the Board of Directors may prescribe.
- D. The Secretary shall:
 - 1. Record the minutes of the Board of Directors Meeting and Annual Membership Meeting.
 - 2. Insure the minutes are issued within 30 days after the conclusion of the above meetings.
 - 3. Insure that a certified list of members entitled to vote is prepared and available at the Annual Membership meeting.
 - 4. Perform such other duties as the President may direct and the Board of Directors may prescribe.
- E. The Treasurer shall:
 - 1. Maintain custody of the Chapter funds and securities.
 - 2. Maintain a full and accurate account of receipts and disbursements of Chapter funds.
 - 3. Deposit all funds and other valuables in the name and to the credit of the Chapter in such depositories as may be designated by the Board of Directors.
 - 4. Disburse funds of the Chapter as may be directed by the Board of Directors.
 - 5. Prepare proper financial statements of the Chapter for review at the Board of Directors Meetings and whenever such statements may be specially required.
 - 6. Prepare a full financial report for the Annual Membership Meeting.
 - 7. Perform such other duties as the President may direct and the Board of Directors may prescribe.
- F. Officers shall not be compensated for their services to the Chapter but can, by resolution of the Board of Directors be reimbursed for large and unusual expenses incurred in executing their duties on behalf of the Chapter.
- G. Officers shall be indemnified for expenses incurred (including legal fees), resulting from any lawsuits brought against the officers of the Chapter while executing their duties on behalf of the Chapter.

Article III: Directors

- A. All directors must be 21 years of age and be voting members of the Chapter in good standing.
- B. Directors shall be responsible for the area of activity that may be assigned to them by the President of the Chapter.
- C. Directors shall not be compensated for their services to the Chapter, but may, by resolution of the Board of Directors, be reimbursed for large and unusual expenses incurred in executing their duties on behalf of the Chapter.
- D. Directors shall be indemnified for expenses incurred (including legal fees) resulting from any lawsuits brought against the Directors of the Chapter while executing their duties on behalf of the Chapter.

Article IV: Membership

The Chapter Memberships shall be in accordance with Article IV, Society Constitution.

Article V: Committees

- A. The President of the Chapter is an ex-officio member of each of the Chapter committees except the Nominations Committee.
- B. Except for the Nominations Committee, the President shall assign each of the Chapter committees to an officer of the Chapter as indicated below for oversight and liaison purposes and such officers will be ex-officio members of those committees assigned to them.
- C. Committee chairs shall present written committee reports to each Board of Directors Meeting and to the Annual Membership Meeting with prior copies being forwarded to the officers having liaison and oversight responsibility for their committees.
- D. Committee material will not be mailed to the Chapter general membership or to the general public without prior approval of the officer having committee liaison and oversight responsibility for the committee.
- E. As a courtesy, committee chairs will keep those officers charged with liaison and oversight responsibility informed of their general activities and directions.
- F. As a minimum, the chapter shall have the following standing committees:
 1. Advertising and Promotions committee reporting to the Vice President with responsibility for increasing the awareness of the Chapter through advertising and promotion of the organization.
 2. Annual Membership Meeting Committee reporting to the Vice President with responsibility for handling all matters pertaining to the production of the Annual Membership Meeting.
 - a. A member of the Board of Directors will chair the Annual Membership Meeting committee.
 - b. The chair of the committee will appoint at least three but not more than five members to serve on the committee.
 - c. The committee will work to ensure the scheduled Annual Membership Meeting is held per Article V,C of the Chapter Constitution.
 3. Education, Community Service & Safety Committee reporting to the Vice President with responsibility for:
 - a. Creating and maintaining an Internet Web Site.
 - b. Insuring the ongoing education of the antique and boating community and the public at large.
 - c. Communicating and promoting all aspects of safe use and operation of all water craft, marine engines and outboard motors to the Society's Membership
 - d. Coordinate committee activities with the Membership and community.
 4. Fund Raising Committee reporting to the Vice President with responsibility for:
 - a. Developing creative proposals and methods for raising funds for the Chapter.
 - b. Seeking approval of the Board of Directors to pursue proposals.
 - c. Implementation of approved proposals to successful conclusion.
 5. Judging Committee reporting to the Vice President with responsibility for developing, monitoring, and maintaining criteria and guidelines for use in judging the condition of historic, antique, classic and contemporary boats, and marine engines and outboard motors.
 6. Planning Committee reporting to the Vice President the responsibility for developing intermediate (3 – 5yrs.) and long range (5-10 yrs.) plans for the Chapter to insure its continued growth, health and longevity consistent with the Chapter Mission Statement.
 7. Membership Committee reporting to the Vice President with responsibility for:
 - a. Sustaining and growing the Chapter Membership.
 - b. Maintaining a correct and efficiently organized Membership database.
 - c. Coordinating committee activities with the Education and Community Service Committee.
 8. Nominating Committee with responsibility to annually provide a slate of qualified candidates for election to the Board of Directors.
 - a. At or shortly after each Annual Membership Meeting the President shall establish a three member Nominating Committee derived as follows:
 - i. The President shall appoint one member from the three most recent past Presidents of the Society. That individual shall serve as chair of the Nominating Committee.

- ii. The President shall appoint a second member from the Board of Directors providing that individual's term will not expire in the year ahead.
 - iii. The two above appointees shall then select a third member from the ranks of past or present members of the board of Directors.
- b. The Nominating Committee shall make its report, consisting of a full slate of nominees for vacant offices to the Board of Directors at its last regularly scheduled meeting prior to the Annual Membership Meeting.
- c. The names of nominees and the positions for which they are nominated shall be published in the notice of the Annual Membership Meeting sent to each member. That notice shall include a ballot, which the membership must use to properly vote for the slate of nominees. The ballot and voting may be conducted electronically.

Article VI: Proxies

In the event that a Chapter President cannot attend a Board of Directors or Annual Membership Meeting, another Chapter member may be designated by the Chapter President as his/her proxy,. A written statement from the Chapter President authorizing the proxy to vote on his/her behalf shall identify legitimate proxies.

Article VII: Finances:

- A. Membership in the Chapter shall be maintained through the payment of dues in accordance with the following schedule which can be modified by action of the Board of Directors without prior notice being forwarded to the members of the Board. Dues Schedule of the Inland Empire Chapter of the Antique and Classic Boat Society, Inc. will be \$25 per year. Annual dues may be changed from time to time by the Board of Directors.
 - 1. Annual Membership dues run on a calendar year basis except that dues collected after September 1st will cover the remainder of that calendar year and all of the following calendar year.
- B. The Society shall collect and distribute remitted membership dues according to the following general outline.
 - 1. Society Headquarters shall annually request the Chapter to provide information about their dues structure for the ensuing year.
 - 2. The Society shall annually forward Membership Renewal notices to those holding membership in the Society.
 - 3. Membership renewal notices shall also include primary and secondary Chapter membership renewals. (A person may belong to more than one Chapter if they choose.)
 - 4. Membership renewal notices shall request that Membership data be reviewed and updated where appropriate and the Society and Chapter dues be remitted to Society Headquarters with the renewal notices.
 - 5. Society Headquarters shall retain remitted Society dues, enter revised Membership information in the Society's Membership database and distribute Chapter dues to the several Chapters along with copies of the revised/remitted Membership forms on a monthly basis.

Dated: 08/25/00
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